

**Summary of matters discussed at a meeting of the Board of the Port of Cromarty Firth
on 30th March 2018.**

Phase 3- Close Out

The status of close out activity on Phase 3 was discussed. We intend to have M&H install the fender brackets. This is the last major remaining item to be addressed.

Phase 4

Services Company Sale

Sale of the Port's interest in the Services Company was completed on 20th February 2018

Ex Diamond Rigs

The current status of the ex- Diamond rigs was discussed. The Board were advised that the SEPA movement prohibition is still in place and the rigs remain in the Firth.

HSEQ

The Board were advised of the latest safety and environmental incidents. It was noted that there had been no recorded breaches of the Hi-vis vest policy in the period. Staff have been engaged in conflict management training. The ISO 14001 audit is scheduled for the coming week.

Operations

Recent operations were summarised for the Board.

There had been five rig departures in one week during the period. Shipping has been busy due to the prevailing easterly gales. Tenders for the replacement pilot boat are due in mid-April.

Finance

The financial performance to the end of February 2018 was summarised for the Board.

Marketing

The public exhibition for the Phase 4 extension has taken place. Twenty one people attended. Feedback questionnaires are due back by mid-April.

Business Development

Work continues to be focussed on IRM, renewables and decommissioning opportunities.

HR

The Board were advised that the Port is looking to further bolster its pilot capability by recruiting a further pilot

Next Board Meeting

Then next Board meeting is scheduled on 25th May 2018.