

**Summary of matters discussed at a meeting of the Board of the Port of Cromarty Firth
on 27th July 2018.**

HSEQ

The Board were advised of the latest safety and environmental incidents. The Board were further advised that the Port had completed 14001/9001 accreditation.

Phase 3- Close Out

The status of close out activity on Phase 3 was discussed. The rock testing report is under review and M & H are awaiting access to the site to complete the fender fixing.

Phase 4

The current position regarding the planned Phase 4 expansion and ongoing discussions with the prospective first client user was summarised for the Board. The construction tender is now published on the Procurement Scotland web portal.

Ex Diamond Rigs

The current status of the ex- Diamond rigs was discussed. The Board were advised that contact had been established with GMS direct rather than through their shipping agent.

Operations

Recent operations were summarised for the Board. It was noted that the liner season was now past half way through both in terms of number of vessels and number of passengers. Next season (2019) is looking busier still.

Finance

The financial performance to the end of June 2018 was summarised for the Board.

Marketing

The most recent cruise stakeholder meeting took place in July. The Board were advised that the Port has implemented the FPAL customer feedback system.

Business Development

Work continues to be focussed on renewables and decommissioning opportunities. The Port presented at both the British Ports Association and Decom. North Sea

HR

The Board were advised that the Port is looking to recruit a replacement for the Environmental position which has recently been vacated.

AOCB

The Board were advised that the recruitment for new Board members will shortly commence.

Next Board Meeting

Then next Board meeting is scheduled on 28th September 2018.

The Annual Public Meeting is scheduled for 27th September 2018