

**Summary of matters discussed at a meeting of the Board of the Port of Cromarty Firth
on 28th September 2018.**

The main points to be discussed in detail concerned the Phase 4 expansion. The Board were asked to note the contents of the other reports. Any items arising from them would be covered by exception.

HSEQ

The Board were advised of the latest safety and environmental performance.

Phase 4

The current position regarding the planned Phase 4 expansion was presented to the Board. The Board were advised that two alternative designs are being considered the choice of which is dependent on funding and securing the first user contract. The Board were advised of the outcome of the construction tender and the chosen preferred bidder. An ad-hoc Board Meeting would be arranged for October to further update the Board on Phase 4 expansion.

Operations

Recent operations were summarised for the Board.

Finance

The financial performance to the end of August 2018 was summarised for the Board.

Marketing

The Board were advised that the General Manager is to sit on the British Ports Association panel in October. The Board were updated with a summary of the recently attended cruise conference. It was noted that the cruise business is still expected to grow.

AOCB

The Board recorded its appreciation for the SDCI Excellence in People Development Award received by the Port.

Next Board Meeting

An ad-hoc Board meeting is planned for 18th October to discuss Phase 4.

The next scheduled Board Meeting is 23rd November 2018.