

## **Summary of matters discussed at a meeting of the Board of the Port of Cromarty Firth**

**on 25<sup>th</sup> January 2019**

New Board member Rhona Harper was welcomed to her first meeting.

### **2019 Objectives**

Draft objectives were presented to the Board and discussed. It was also agreed that a Strategy Day for the Board would be arranged for later in the year.

### **Phase 4**

The Board were advised of the current status of construction activities on Phase 4. The work remains on target to meet its delivery date in March 2020. Site set up is complete and delivery of bulk material is underway.

### **Pilotage Directions**

A draft of reviewed pilotage directions was circulated to the Board and the Board were invited to review them in the coming weeks with a view to having them released for consultation in February 2019.

### **HSEQ**

Recent HSEQ performance was summarised for the Board and the status of the Safety Improvement plan was discussed.

### **Operations**

Recent operations were summarised for the Board. The Board were advised that E. Smith of Marex has been appointed as the new Independent Designated Person, for the purposes of the Port Marine Safety Code (PMSC). The office car park extension is now completed and work on West Harbour improvements is underway.

### **Marketing**

The Board were advised of recent stakeholder meetings. It was noted that the Grand Tour episode filmed last spring was due to air on 22<sup>nd</sup> February. The Board were also advised that the Port continues to meet with Highland Council planning to discuss arrangements for bus operations relative to cruise activity.

### **Finance**

The financial performance for the year to the end of December 2018 was summarised for the Board.

### **Business Development**

The Board were advised that a recommendation in respect of future bunkering services would be presented at the next Board meeting.

### **HR**

It was noted that we are recruiting for a new pilot.

**AOCB**

The Board confirmed the membership of the two subcommittees for 2019 as follows,

Audit – Angus McMaster, Alan Cook, Stewart Ralston

Remuneration – Hugh Mitchell, Rhona Harper, Alan Cook

**Next Board Meeting**

The next scheduled Board Meeting is 29<sup>th</sup> March 2019.