



Vacancy: Maintenance and Engineering Manager

The Port of Cromarty Firth is a Trust Port which exists to improve, safeguard and develop the Cromarty Firth as a Port for the benefit of stakeholders and is a self-financing commercial business.

We are looking for an experience Maintenance and Engineering Manager to join our team on a full-time basis. Reporting to the General Manager, the successful candidate will oversee port infrastructure projects and manage maintenance to ensure optimal use of PoCF facilities.

Key responsibilities:

Engineering

- Multi-million £ Capital infrastructure development projects
- Project Management and budget management of multidiscipline projects (civil/electrical/water/fuel)
- Review and optioneering of physical infrastructure layout and upgrades
- Capex and opex budget setting and control
- Participate in funding activities for Capital Projects
- Attending Port business development and project meetings
- Negotiating contractor tenders and managing third party contractors
- Promote and ensure good health and safety practice is complied with both by yourself and those working with you at all times.
- Support and promote the vision and values of the Port and lead on role modelling and reinforcing the required core values/behaviours
- Develop proposals for capital investment gaining input from specialist Engineering, Business Development and Commercial as required

Maintenance

- Develop the maintenance plan, ensuring PoCF quays, piers, warehouses and lay down areas remain fit for purpose, clear of debris and safe to use. Include setting and monitoring KPIs and targets in line with that plan and to meet service level agreements
- Supervision and control of equipment for the provision and reception of fuel oil, water and waste, including the processing of returns where required.
- Undertake the implementation of planned maintenance programs with respect to operational and PLANT equipment as per maintenance/inspection schedules
- Work collaboratively with customers and internal parties to ensure all assets are maintained to the appropriate standard of repair, safety and reliability.
- Management and maintain delegated maintenance budgets.
- Ensure invoicing is accurate and completed in a timely manner in line with lease, contract, or other agreements
- Manage utilities and re-charging process across the Port
- Proactively instruct and monitor inspections including the understanding of insurance obligations
- Lead and manage facilities/maintenance team, including all aspects of performance management, providing clear, visible direction and identifying training needs.

- Work collaboratively with customers and internal parties to ensure all assets are maintained to the appropriate standard of repair, safety and reliability.
- Ensure that planned and reactive maintenance and capital investment are undertaken, using asset surveys and maintenance reporting tools, prioritising as required
- Manage utilities and re-charging process across the Port
- Project manage port development projects and arrange repairs and maintenance to facilities/equipment by contractors, including the development of work scopes, acting as Clerk of Works where required and liaising with PoCF contractors in respect to health and safety compliance.
- Participate in duty call outs
- Other duties as required from time to time in order to meet the needs of the business

Desirable Experience & Attribute Requirements:

Chartered Engineer with degree in Electrical/Mechanical/Civil/Instrumentation Engineering; experience working in a similar role ideally 10 years; previous management of capital projects; people management experience; coaching/mentoring skills and experience; a good strategist; Awareness of Health and Safety at work; approachable; flexible approach to work; team player; attention to detail; use own initiative; prioritise workload; commercially astute; familiar with maritime operations and security (desirable)

Competitive remuneration package, including excellent benefits. Full details available on request.

Application:

If you are interested please contact recruitment@pocf.co.uk for more information and submission of your completed application. CV's will only be accepted with a Port of Cromarty Firth (PoCF) application form submission.

Application forms are available on the company website or upon request from our team. We ask candidates to include salary expectations for the role in order to optimise the recruitment process.

Closing date: applications to be received by close of business on 28th November 2021